



CorpArray

Australia & India Corporate Compliance Experts

Company Set-Up

Client Checklist

Interactive Fillable Form

ASIC Registration



Company Secretarial



FEMA Consultancy



AML/CTF Compliance

Your One-Stop Shop for Cross-Border Business · ASIC Registration · FEMA Consultancy

PRATHAM TECHNOLOGIES PTY LTD t/a CorpArray

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Please read the following statutory requirements and processing notes before completing this form.

Statutory Notes & Mandatory Requirements

1. Resident Director:

The company must have at least one Director who is an ordinary resident in Australia. CorpArray provides nominee Resident Director services for foreign-owned companies.

2. Natural Persons Only:

Companies and other entities cannot be appointed as Directors — only natural persons may hold this role under the Corporations Act 2001.

3. Residency Requirement:

All Australian companies must maintain at least one Resident Director at all times. Failure to comply is a breach of the Corporations Act.

4. Company Secretary (Optional):

The appointment of a Secretary is optional for proprietary companies. If appointed, at least one Secretary must be ordinarily resident in Australia. A Director may also serve in the role of Secretary.

5. Minimum Shareholder:

The company must have at least one Shareholder at all times.

Important — Processing, Timing & Compliance

Same-Day Incorporation:

Deliver your completed form to CorpArray by 3:00 pm on the required business day.

Standard Processing:

Instructions received after 3:00 pm will be processed on the next business day.

Delivery of Registers:

Specify if registers are required by a particular time. Otherwise, registers are delivered within two business days of receipt.

Director ID Requirement:

All Directors must hold a Director Identification Number (Director ID) prior to appointment. CorpArray can assist with Director ID applications — contact us to begin.

Post-Incorporation Services Available from CorpArray

Annual ASIC Compliance · AML/CTF Compliance Programs · Corporate Secretarial Services · FEMA Consultancy · Securities Law Compliance · Corporate Restructuring · Intellectual Property Rights



SECTION 1: General Company Information

Please complete all fields for the proposed company name and address details.

Field	Client Response	CorpArray Guidance
Proposed Company Name		<i>All private companies limited by shares carry the suffix "Pty Limited". The name is subject to ASIC availability and will appear exactly as entered. CorpArray will confirm availability before lodgement.</i>
Business Address		<i>Must be a full Australian street address (no P.O. Box). This is where the day-to-day activities of the business occur.</i>
Registered Office Address		<i>Must be an Australian street address (no P.O. Box). CorpArray can act as your Registered Office — all legal documents are then directed to us as your compliance agent. Advise if you prefer a different address.</i>
Nature of Business		<i>Provide a brief description of the company's intended activities in Australia. For cross-border or foreign-owned entities, include both the Australian activity and the overseas parent's primary business.</i>

**SECTION 2: Director & Secretary Details**

At least one Director must be ordinarily resident in Australia. All names and addresses must match identity documents exactly. Date of birth format: DD/MM/YYYY. CorpArray provides nominee Resident Director services — contact us for details.

Director Details (Resident Director is mandatory)		
Field	Resident Director	Additional Director
Gender (as per Passport / ID)		
First Name		
Middle Name		
Last Name		
Former Names (if applicable)		
Residential Address		
Date of Birth (DD/MM/YYYY)		
Place of Birth (City, Country)		
Country / Countries of Citizenship		
Tax Identity Number (TIN)		
Email Address		
Mobile (incl. country code)		
Director ID Number		

Secretary Details (Optional — leave blank if no Secretary is being appointed)		
Field	Secretary 1	Secretary 2
Full Name (as per ID)		
Residential Address		
Date of Birth (DD/MM/YYYY)		
Place of Birth (City, Country)		
Country / Countries of Citizenship		
Tax Identity Number (TIN)		
Email Address		

**SECTION 3: Share & Shareholder Details**

Complete the share capital summary first, then provide details for each Shareholder below.

Share Capital Summary		
Field	Response	CorpArray Guidance
Initial Share Capital (AUD)		Minimum AUD \$1.00. Must equal the total of all amounts paid by shareholders listed below. Price per share minimum is AUD \$0.01.
Total Number of Shares to be Issued		Minimum one share. Must equal the sum of shares held by all shareholders listed below.

Shareholder Information

Beneficially held means the Shareholder personally owns the shares. If shares are held in trust for another party, select No and complete the Beneficial Owner Details section below. Date format: DD/MM/YYYY.

Field	Shareholder 1	Shareholder 2
Full Name (as per Passport / Certificate)		
Residential / Registered Address		
If a Company: Country & Date of Registration		
Number & Class of Shares (e.g. 100 Ordinary)		
Percentage Ownership (%)		
Fully Paid? (Yes / No)		
Amount Paid (AUD)		
Beneficially Held? (Yes / No)		

Beneficial Owner Details (Complete only if shares are NOT beneficially held)		
Field	For Shareholder 1	For Shareholder 2
Beneficial Owner Name		
Beneficial Owner Address		
Country of Registration (if a company)		



SECTION 4: Ultimate Holding Company Details

Complete this section only if the new company will have an ultimate holding company.

Important — Significant Beneficial Ownership (SBO)

New SBO Disclosure Rules (2025):

ASIC's Significant Beneficial Ownership rules require Australian holding structures to disclose ultimate controllers. CorpArray can assist with SBO compliance filings and ongoing obligations. Contact us before lodging this form if you are unsure.

Table with 3 columns: Field, Client Response, CorpArray Guidance. Rows include Name of Ultimate Holding Company, Country of Registration, Date of Registration (DD/MM/YYYY), Registered Office Address, and Tax Identity Number (TIN).

Declaration & Authorisation

I / We declare that all information provided in this form is true, accurate and complete to the best of my / our knowledge and belief. I / We authorise CorpArray (PRATHAM TECHNOLOGIES PTY LTD) to proceed with the company set-up and ASIC lodgement based on the details provided herein, and agree to be bound by their engagement terms.

Authorised Signatory Signature

Date (DD/MM/YYYY)

Full Name (Print)

Date

Submit Your Completed Form to CorpArray

E: contact@corparray.com.au | T: +61 434 945 317 | W: corparray.com.au

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